

Guidelines for format of *Aviation* submissions:
Deadline: 1 May 2011

Format:

Words: 6500 *in toto* (including footnotes and works cited)

Font: Times New Roman font 12dpi

Double spaced throughout

Pagination at the top of each page

Title of submission bolded, with name and professional affiliation w/o bolding in two separate lines below

Headings and Subheadings: bolded and capitalized; heading aligned to the centre, subheadings aligned with left margin

Footnotes at the bottom of the page

Footnote numbers follow punctuation and preferably appear at the end of the sentence, unless their placement there results in ambiguity

Spelling and Punctuation:

American spelling and punctuation should be used: i.e., punctuation inside double quotation marks (e.g., “She’s a dragon.”); single quotation marks for citations within quotations: e.g., Praising the renowned philosopher Aphrodisias, Spinoza claimed that “he was a vicious man, though ‘a great mind,’ according to all who knew him.”

Russian-English Translation, Titles and Transliteration:

All **citations from Russian** should appear in English translation within the text, with the Russian original in Library of Congress non-diacritical transliteration in footnotes (no Cyrillic)

If a word or a short phrase in Russian is critical to your point, translate it, encase it in “ ” and then provide the original Russian in transliteration, within brackets [], immediately following, e.g.: Soviet economy depended on a system of “informal networks” [blat].

Titles within the text should be given in English (italicized), followed by non-italicized, translated Russian, plus the year, in brackets []: e.g., *Hammer and Sickle* [Serp i molot 1936].

For films: Aleksei Balabanov’s *Brother* [Brat 1997] OR: *Brother* [Brat 1997, dir. by Aleksei Balabanov].

References and bibliography

Style of footnotes and works cited should conform to that in *Slavic and East European Journal* as established since at least 2005: source to be identified in the list of works at the end, and within the text by author's or editor's surname, year of work, and page in parentheses: e.g., (Kretinskii 2004, 67)

These are some examples of how to provide information in the bibliography:

Birenbaum, Harvey. *Myth and Mind*. Lanham, MD: UP of America, 1988.

Jackson, Robert L. "Chekhov's 'The Student'." *Reading Chekhov's Text*. Ed. Robert L. Jackson. Evanston, IL: Northwestern UP, 1993. 127-33.

Pushkin, A. S. *Polnoe sobranie sochinenii v desiati tomakh*. Moskva: ANSSSR, 1956-63.

Smith, John. "Pocahontas in Russian Literature," *Slavic Review* 34.1 (1977): 35-49.

Smith, John, Martha Jones and Ivan Ivanov. "The Last of the Slavic Mohicans." *Slavic & East European Journal* 55.3 (1999): 102-31.

Stishova, Elena. "In the Name of the Father, the Son." 2010. Available at <<http://www.newtimes.ru/eng/detail.asp>> (accessed 12 December 2010).

Citations from websites:

If a citation is from a website and the text from which the citation is taken contains the author's name, provide a reference as you would for a book but without the page number: (Pirogov 2010).

If a citation is from a website and the text from which the citation is taken does **not** contain the author's name, use the footnote to provide the information about the source by giving the title, year of publication (if known), url, and date of access. See the example in the footnote below.¹

If citing from a blog or forum, use the nickname of the author as the author's name and provide it in the following format in your article: (dolboeb 2010). In the bibliography, list the source using the nickname and provide the real name of the author, if known, in []. Provide the date and time of posting, url, and date of access:

dolboeb [Anton Nosik] 12 March 2010. <[www.livejournal.com.wer123pot](http://www.livejournal.com/wer123pot)> (accessed 10 December 2010).

¹ "Podmoskovnye vechera." 2010. <www.kinoshka.ru> (accessed 20 November 2010).

Use of visuals, including film stills:

You are responsible for clearing the copyright for all images used in your submission. No permission is required for filmgrabs and screengrabs.

In the text of your submission, refer to all images and charts/tables as Figs., for example: (see Fig. 6).

You can insert the images in the text of your submission and you are also required to provide them as separate files (preferably jpeg in the highest possible resolution). When inserting images in the text, provide 1) the caption above the image, e.g.: Fig. 6. *Ivan killing his son*. 2) the source below the image, e.g.: Source: Filmstill from Sergei Eisenstein's *The Matrix* (1976).

Other:

Decades

Time periods such as the "1920s" should appear without an apostrophe or an extra space after the years identified.

Centuries:

Centuries should be spelled out: nineteenth century, twenty-first century. Hyphenate when using adjectivally: nineteenth-century authors.

Currency:

Provide all prices in US dollars and give the original price in (). For example: The cost of computer repair in Saransk is \$25 (R750).

The rationale for most of the above is that we plan to seek a contract with an American press. We urge you to follow the guidelines. Submissions that do not observe this format shall be returned for correction, because as editors we prefer to focus on matter, not mechanics.